

**MINUTES OF SPECIAL MEETING  
OF  
WEST HARRIS COUNTY REGIONAL WATER AUTHORITY**

March 21, 2007

The Board of Directors of the West Harris County Regional Water Authority (the "Authority") met in special session, open to the public, on March 21, 2007, at 15300 Falmouth, Houston, Texas, inside the boundaries of the Authority, and the roll was called of the duly appointed members of the Authority to wit:

Dan Sallee	President
George L. Rush, Jr.	Vice President
Douglas (Cam) Postle	Secretary
Stacey L. Burnett	Assistant Vice President
Art Garden	Assistant Secretary
Larry Weppler	Director
Bruce Parker	Director
Karla Cannon	Director
Malcolm Beckendorff	Director

and all of the above were present except Directors Weppler and Rush, thus constituting a quorum.

Also present at the meeting were: Erin Garcia of Myrtle Cruz, Inc.; Rick Van Dyke of ECO Resources, Inc. ("ECO"); Troy Anthony of Lockwood, Andrews & Newnam, Inc.; Wayne Ahrens of Dannenbaum Engineering Corporation ("DEC"); and Jim Boone and Linda Sotirake of Allen Boone Humphries Robinson LLP ("ABHR"). Also present at the meeting are those persons included on the attached list.

**MINUTES OF PREVIOUS MEETING**

The Board reviewed the minutes of the February 14, 2007, meeting. Following discussion, Director Burnett moved that the minutes of the February 14, 2007, meeting be approved as submitted. The motion was seconded by Director Parker and passed by unanimous vote.

**RECEIVE QUESTIONS AND FEEDBACK FROM THE PUBLIC**

In response to a question from a resident of the townhomes adjacent to 15300 Falmouth within Harris County Municipal Utility District No. 102 regarding the schedule for completion of the construction, Mr. Anthony stated that the crew is expected to return to the site in a couple of weeks.

In response to a question regarding when Harris County Municipal Utility District No. 167 would receive water, Mr. Ahrens stated that the time frame should be determined in a month or so.

### **RECEIVE CUSTOMER APPEALS REGARDING PAYMENT, SERVICE, OR OTHER MATTERS**

The Board did not receive any customer appeals.

### **BOOKKEEPER'S REPORT**

Ms. Garcia then presented the bookkeeper's report, the investment report, a budget comparison, and submitted the bills for the Authority's review. She then presented check no. 3434 in the amount of \$604.28 payable to One Call systems, check no. 3435 in the amount of \$57.17 payable to the City of Houston, check no. 3436 in the amount of \$224,188.16 payable to Harris County Municipal Utility District No. 162 for surface water conversion costs, and check no. 3437 in the amount of \$234,354.77 payable to Harris County Municipal Utility District No. 208 for surface water conversion costs. Following discussion, Director Burnett moved that the Board approve the bookkeeper's report and the checks presented for payment. Director Parker seconded the motion, which carried by a vote of six for the motion with Director Postle abstaining. The bookkeeper's report is attached as an exhibit to these minutes.

### **DISCUSS WEBSITE**

Mr. Ahrens reported that a notice has been posted on the website regarding the March 29, 2007, meeting.

### **ENGINEER'S REPORT**

Mr. Ahrens presented an engineer's report, a copy of which is attached, and reviewed it with the Board.

Mr. Ahrens reviewed with the Board a monthly pumpage report. He pointed out that the pumpage for 2007 through January is approximately 88.6% of that for last year at this date.

Mr. Ahrens reported that a letter was received from the City of Houston's (the "City") Drinking Water Operations Group regarding the City's wells located within the Authority's boundaries.

Mr. Ahrens then reported that the Authority received a letter from Nottingham Country Municipal Utility District regarding surface water credits for reuse of treated wastewater.

Mr. Ahrens reported that the Texas Water 2007 Conference is scheduled for April 10-13, 2007, in Fort Worth, Texas.

Mr. Ahrens reported that DEC is preparing a route analysis and probable construction cost estimates for possible extension of the North Harris County Regional Water Authority's ("NHCRWA") Beltway 8 water line.

Mr. Ahrens reported that DEC has submitted the population/flow data to the NHCRWA.

Mr. Ahrens reported that DEC is conducting an investigation of the purchase of certain City surplus water facilities.

Mr. Ahrens reported that work is continuing to expand the GIS system by adding easement acquisitions, wells within the Authority, and encroachment projects.

#### **DISCUSS REQUESTS FOR SURFACE WATER AVAILABILITY**

The Board took no action on this matter.

#### **APPROVE WATER SUPPLY AGREEMENT**

The Board took no action on this matter.

#### **DISCUSS PURCHASE OF HGSD CONVERSION CREDITS**

Ms. Garcia reported that additional kits have been purchased.

#### **DISCUSS STATUS OF WATER LINE PROJECT TO COPPERFIELD AREA DISTRICTS**

Mr. Ahrens reported that Contracts 3 and 6 are substantially complete except the start-up of Harris County Municipal Utility District No. 163. He then requested that the Board accept the projects. Following discussion, Director Beckendorff moved that the Board accept the projects. Director Parker seconded the motion, which carried unanimously.

Mr. Ahrens stated that Contract 7B (Huff & Mitchell) has completed the installation of the 36-inch pipe from FM 529 along the Gordon easement, Contract 8 (Bearden Contracting) is installing the 24-inch line along Langham Creek, Contract 9 (C.E. Barker, Ltd.) has completed all water main installation and that the control panel for the meter/flow control station was set on March 20, 2007, and electricians are on-site to complete the wiring, Contract 10 (Triple B Services, L.L.P.) has completed all water main installation and is currently disinfecting to supply water to Harris County Municipal Utility District Nos. 173, 264, and 70, Contract 12A (D.L. Elliott Enterprises) has installed all water lines except for the connection to Harris County Municipal

Utility District No. 183, Contract 14A (Huff & Mitchell) will start next week with the project staking and layout for proposed tunnels, Contract 13A (Reliance Construction) has begun installation of the 12-inch water line along Boysenberry to serve Harris County Municipal Utility District No. 149, and pump station no. 1 (T&C Construction) is working on the installation of source conduit and power distribution to the building foundations. He then recommended approval of Change Order No. 1 in the amount of \$68,001.70 for Contract 8. Upon a motion made by Director Parker and seconded by Director Postle, the Board voted to approve Change Order No. 1. He stated that Contracts 13B, C and D final plans have been submitted to Harris County.

### **APPROVE REIMBURSEMENT TO DISTRICTS FOR SURFACE WATER CONVERSION COSTS**

Mr. Ahrens reported that Harris County Municipal Utility District No. 208 submitted a request for additional conversion reimbursement fees.

### **DISCUSS WATER SUPPLY CONTRACT WITH CITY OF HOUSTON**

Mr. Ahrens reported that the quarterly Advisory Committee meeting was held on February 16, 2007.

### **DISCUSS APPROVING ENGINEERING SERVICES CONTRACTS**

Mr. Ahrens reported that Klotz Associates, Inc., the engineer for Contract 7A and 18, expects to submit 50% plans for review the week of March 26, 2007, Brown & Gay, the engineer for Contract 14B, submitted 50% plans for review March 2, 2007, and Edminster, Hinshaw, Russ and Associates, the engineer for Contract 15A, expects to submit 30% plans on March 22, 2007.

Mr. Ahrens then requested that the Board approve an amendment to the Weisser Engineering contract for surveying which increases the contract from \$450,000 to \$550,000 and an amendment to the Huitt-Zollars contract for extending Contract 13D alignment after the acquisition of the Exxon easement in the amount of \$10,092.00. Following discussion, Director Cannon moved that the Board approve such amendments. Director Garden seconded the motion, which carried by a vote of six for the motion with Director Postle abstaining.

The Board discussed negotiating with Jones & Carter, Inc. as the engineers for Contract 17A, Binkley & Barfield as the engineers for Contract 11, and Sander Engineering as the engineers for Contract 12B. Following discussion, Director Beckendorff moved that the Board authorize negotiations with Jones & Carter, Inc., for Contract 17A, Binkley & Barfield for Contract 11, and Sander Engineering for Contract 12B. Director Garden seconded the motion, which carried by a vote of six for the motion with Director Postle abstaining.

**DISCUSS CAPITAL IMPROVEMENTS PLAN**

Mr. Ahrens then reported that the CIP is being updated to reflect the latest population and water demand projections.

**OPERATOR’S REPORT**

Mr. Van Dyke presented copies of the operator’s report and reviewed it with the Board, a copy of which is attached.

**UPDATE ON STATUS OF GROUNDWATER REDUCTION PLAN**

Mr. Ahrens stated that he had nothing new to report regarding the groundwater reduction plan.

**ACCEPT REALTY INTERESTS IN CONNECTION WITH WATER LINE PROJECTS**

The Board discussed acquisition of water line easements from Harris County Municipal Utility District Nos. 276 and 341, approving a right-of-entry agreement with Kinder Morgan, and granting encroachments to Cypress-Fairbanks Independent School District, the City, Parkway Ranch, and Harris County Municipal Utility District No. 264. Following discussion, Director Beckendorff moved that the Board authorize acceptance of the easements, approve the right-of-entry agreement with Kinder Morgan, and grant the encroachments to Cypress-Fairbanks Independent School District, the City, Parkway Ranch, and Harris County Municipal Utility District No. 264, subject to final review. Director Burnett seconded the motion, which carried unanimously.

**ADOPT RESOLUTIONS AUTHORIZING CONDEMNATION**

The Board took no action on this matter.

**DISCUSS REGION H WATER PLANNING GROUP**

Mr. Ahrens stated that he had nothing new to report.

**ATTORNEY’S REPORT**

Mr. Boone updated the Board on legislative matters.

There being no further matters to come before the Authority, the meeting was adjourned.

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Secretary, Board of Directors

(SEAL)

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