

# Letter of No Objection Requests

If your project requires a Letter of No Objection from the WHCRWA and does not cross any WHCRWA easements, please submit your request to: [WLine-InfoRequest.WHCRWA@gftinc.com](mailto:WLine-InfoRequest.WHCRWA@gftinc.com)

Your request will be reviewed once the signed and sealed project plans, meeting the requirements outlined below, are received along with the applicable review fees.

## Plan Requirements

General construction plan requirements include the following:

- Show WHCRWA easement(s), including any temporary easements, with recording information on all plan sheets. WHCRWA easements and waterlines (if already constructed) should be clearly labeled with "WHCRWA" so that the Authority's easements and waterlines are easily distinguished.
- Indicate minimum clearance between WHCRWA facilities and proposed encroachments in plan and profile view. Minimum clearance of 2-foot clear is required for any utility crossings and paving and may be more if the encroachment is crossing a larger diameter water line. In general, the clearance requirements follow TCEQ and/or City of Houston current Infrastructure Design Manual requirements.

## Review Fees

Standard Review Fee: Requestor must pay a non-refundable Standard Review Fee of **\$750**. The Standard Review Fee does not include the other fees, charges, or amounts the WHCRWA imposes in accordance with its Encroachment Policy in addition to the Standard Review Fee.

Expedited Review Fee. If the Requestor seeks an expedited review, Requestor must also pay a non-refundable fee of **\$3,000** upon submission of the Request to the WHCRWA. This fee is not included in and is in addition to the Standard Review Fee and any other required fee.

Other Fees, Charges, or Amounts. The Requestor is also responsible for all other fees, charges, or amounts required by the WHCRWA's Encroachment Policy. A copy of the current WHCRWA's Encroachment Policy is available on the WHCRWA website at the following link:

Easement & Right-of-Way Encroachments - West Harris County Regional Water Authority ([whcrwa.com](http://whcrwa.com))

All Checks are to be made payable to the **West Harris County Regional Water Authority (WHCRWA)**  
All Checks are to be delivered to GFT at the address listed below:

**West Harris County Regional Water Authority (WHCRWA)**  
c/o GFT  
3200 Southwest Freeway, Suite 1600  
Houston, TX 77027  
Attn: GFT ROW Manager

A WHCRWA drop box is located on the wall outside the elevators on the 16<sup>th</sup> floor for hand-delivered checks.